


| Government of Andhra Pradesh | | | | | | | | | |
|--|--|---|---|----------------------------------|--------------------------------------|--|--------------------|------------------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | B TULASI KOTESWARI BAI | | | | | | | |
| Name of the Subject | | CHEMISTRY | | | | | | | |
| Date of joining | | 01-07-2004 | | | | Date of Retirement: | | 31-08-2042 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 10 2x5=10 | 20 | A A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

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|--|---|---|--|--------------------|--------------------------------------|---|--------------------|-------------------------|---|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | B | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | 90 | | 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects | Letter of intimation and award letters (For Current Year only Either | 5 10 5 | 20 | B | 15 | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C |

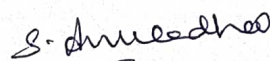
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wt) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|---|--|--|---|----------------------|--------------------------------------|--|--------------------|------------------------|---|
| 10 | Research Publications and Awards | 1. Papers Published in Journals / | | 10 | 60 | A | 30 | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | 5.Research Guideship 6.Awards in recognition of research work | | 10 10 | | | | | |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) | Reports in the NAAC format | 10 | 20 | A | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format | 5+5 | | A | 60 | | |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/ reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|---|--|---|---|-------------------|--------------------------------------|--|--------------------|------------------------|--|
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 1115 | | |


Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women
Eluru

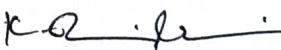
Name & Signature of the Vice-Principal :


Smt.S.Anurādha
Vice-Principal
Sir C R Reddy College for Women,
Eluru

Name & Signatures of the Academic Advisors

1 
Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

2 
Dr.M.Sri Devi
External Expert

3 
Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

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| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | K. JHANSI RANI | | | | | | | |
| Name of the Subject | | PHYSICS | | | | | | | |
| Date of joining | | 13-07-2022 | | | | Date of Retirement: | | 31-05-2044 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key Indicator | Key Indicator Grade Points (KIGP) | Key Indicator Wise Weighted Grade Points | KIWWGP as per Academic Awards | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | B | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
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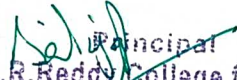
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| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | C | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

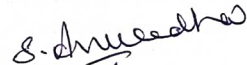
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| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :


Principal
Sir C.R.Reddy College for Women
ELURU
Smt.P.Sailaja
Principal
Sir C R Reddy College for Women

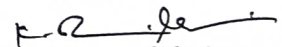
Name & Signature of the Vice-Principal :


Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women,
Eluru

Name & Signatures of the Academic Advisors


1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert


2 Dr.M.Sri Devi
External Expert


3 Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
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| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | B. INDIRA PRIYA DARSINI | | | | | | | |
| Name of the Subject | | DEPARTMENT OF TELUGU | | | | | | | |
| Date of joining | | 01-02-2021 | | | | Date of Retirement: | | 31-05-2053 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
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| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | C | | | |

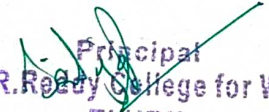
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|------|--------------------------------|--|---|--------------------|------------------------------|----------------------------|---------------|---------------|--|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | D | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|---|---|--|---|-------------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guides 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | D | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | 60 | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

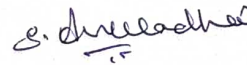
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|--|--|--|----------------------|------------------------------|----------------------------|---------------|---------------|---|
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|---|--|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |

Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women
Eluru

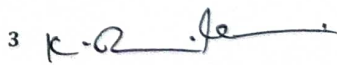
Name & Signature of the Vice-Principal :


Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women,
Eluru

Name & Signatures of the Academic Advisors

1 
Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

2 
Dr.M.Sri Devi
External Expert

3 
Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|-------------------|--------------------------------------|---|--------------------|------------------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | DR.CH.SWAPNA | | | | | | | |
| Name of the Subject | | ZOOLOGY | | | | | | | |
| Date of joining | | 18.6.2005 | | | | Date of Retirement: | | 31.10.2038 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) /A =3 | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught | a)Course wise/Sem wise additional inputs Reports | 10 | 20 | A | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 2x5=10 | | | | | |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3) | Key Indicator Wise | KIWGPA as per Academic | Guidelines |
|------|---|--|--|--------------------|--------------------------------------|--|--------------------|------------------------|--|
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | B | | | |
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | D | 90 | | 1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A=3) | Key Indicator Weightage | KIWWGP as per Academic | Guidelines |
|--|--|---|--|---------------------|--------------------------------------|---|-------------------------|------------------------|---|
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 | 20 | B | 15 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 2.Major Research Projects | | 10 | | | | | |
| | | 3.Consultancy Projects | | 5 | | | | | |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/ Any book with ISBN shall be considered) | | 10 15 10 5 | 60 | A | 60 | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | 5.Research Guideship in recognition of research work 6.Awards | | 10 10 | | | | | |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) | Reports in the NAAC format | 10 | 20 | A | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format | 5+5 | | A | 60 | | |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | C | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

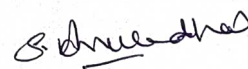
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wt) for Key | Key Indicator Grade Points (KIGP) (A = 3) | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|--|--|--|---|----------------------|--------------------------------------|---|--------------------|------------------------|---|
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two Indicators = 0/D |
| V - ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D |
| VI - ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A=3) | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|----------------------|----------------|---|---|-------------------|--------------------------------------|---|--------------------|------------------------|---|
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 1035 | | |


Name & Signature of the Principal :


Principal
Sir C.R.Reddy College for Women
Eluru

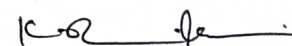
Name & Signature of the Vice-Principal :


Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

1 
Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

2 
Dr.M.Sri Devi
External Expert

3 
Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|----------------------------------|--------------------------------------|--|--------------------|------------------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | | | | | | | District: ELURU | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | B. VALLI PURNIMA | | | | | | | |
| Name of the Subject | | DEPARTMENT OF PG CHEMISTRY | | | | | | | |
| Date of joining | | 02-08-1999 | | | | Date of Retirement: | | 31/08/2037 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | C | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|------|--------------------------------|--|---|--------------------|--------------------------------------|--|--------------------|------------------------|---|
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | C | | | |
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | C | 90 | | 1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CLA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|---|---|--|---|---------------------------------|--------------------------------------|--|--------------------|------------------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | 15 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | A | 60 | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|---|--|---|--|----------------------|--------------------------------------|--|--------------------|------------------------|---|
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) for Key | Key Indicator Grade Points (KIGP) (A =3; | Key Indicator Wise | KIWWGP as per Academic | Guidelines |
|----------------------|----------------|---|---|-------------------|--------------------------------------|--|--------------------|------------------------|---|
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 1035 | | |

Name & Signature of the Principal :

Smt. P. Sailaja
Principal
Sir C R Reddy College for Women
ELURU

Name & Signature of the Vice-Principal :

Smt. S. Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

Sri. Karuturi Rama Krishna
1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

Dr. M. Sri Devi
2 Dr.M.Sri Devi
External Expert

Smt. K. Jhansi Lakshmi
3 Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|---|---|----------------------------------|------------------------------|----------------------------|---------------|----------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| District: ELURU | | | | | | | | | |
| SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | | | |
| P.JYOTHI | | | | | | | | | |
| FISHERIES | | | | | | | | | |
| Date of Retirement: 28-02-2048 | | | | | | | | | |
| Date of joining: 18-04-2022 | | | | | | | | | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KI/W/GP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invaitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | C | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 10 2x5=10 | 20 | A C | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|------|--------------------------------|--|--|--------------------|------------------------------|----------------------------|---------------|---------------|--|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | D | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|---|---|---|-------------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | D | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | 60 | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|---|--|---|---|----------------------|------------------------------|----------------------------|---------------|---------------|---|
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIW/GP as per | Guidelines |
|-----------------------------|----------------|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|---|
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |

Name & Signature of the Principal :

[Signature]
Principal
Sir C.R.Reddy College for Women
ELURU
Smt.P.Sanjana
Principal
Sir C R Reddy College for Women

Name & Signature of the Vice-Principal :

[Signature]
Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

[Signature]
1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

[Signature]
2 Dr.M.Sri Devi
External Expert

[Signature]
3 Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh Commissionerate of Collegiate Education | | | | | | | | | |
|--|--|--|---|----------------------------------|------------------------------|-----------------------------------|------------------------------|------------------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | M.DURGA | | | | | | | |
| Name of the Subject | | COMMERCE | | | | | | | |
| Date of joining | | 6-1-2007 | | | | Date of Retirement: | | 3-31-2039 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wt) | Key Indicator Grade Points (KIGP) | Key Indicator Wise Weightage | KIWWGP as per Academic | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

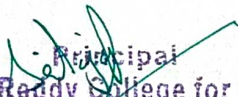
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points (GIP) | Key Indicator Wise Weighted | KIWWGP as per Academic | Guidelines |
|------|--------------------------------|--|--|--------------------|------------------------------|----------------------------------|-----------------------------|------------------------|---|
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | B | | | |
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2.Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | B | 90 | | 1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA | 10 10 5 5 | 30 | A | 90 | | 1)All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3)Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information In support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points (KIGP) | Key Indicator Wise Weightage | KIWWGP as per Academic | Guidelines |
|--|---|--|---|---------------------------------|------------------------------|-----------------------------------|------------------------------|------------------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | A | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | 60 | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

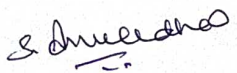
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wise | KIWWGP as per | Guidelines |
|---|--|---|---|----------------------|------------------------------|----------------------------|--------------------|---------------|---|
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | C | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d.Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points (KIGP) | Key Indicator Wise Weighted | KIWWGP as per Academic | Guidelines |
|---|--|---|---|-------------------|------------------------------|-----------------------------------|-----------------------------|------------------------|--|
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :

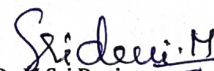

Principal
Sir C R Reddy College for Women
Eluru


Name & Signature of the Vice-Principal :


Vice-Principal
Sir C R Reddy College for Women,
Eluru

Name & Signatures of the Academic Advisors


1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert


2 Dr.M.Sri Devi
External Expert


3 Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | | | | | | | | |
| Name of the College and Address | | District: ELURU | | | | | | | |
| Name of the Lecturer | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Subject | | T. VIJAYA DURGA | | | | | | | |
| Date of joining | | BOTANY | | | | | | | |
| | | 23-11-2019 | | | | Date of Retirement: | | 30-06-2057 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | C | | | |


| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|------|--------------------------------|--|---|--------------------|------------------------------|----------------------------|---------------|---------------|--|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | D | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|---|--|---|-------------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentaion (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | C | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

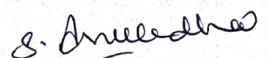
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| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|----------------------|--|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women
ELURU
Smt.P.Sailaja
Principal
Sir C R Reddy College for Women

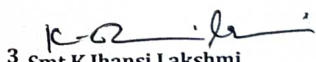
Name & Signature of the Vice-Principal :


Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors


1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert


2 Dr.M.Sri Devi
External Expert


3 Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women


| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | Mrs. K. JHANSI LAKSHMI | | | | | | | |
| Name of the Subject | | COMPUTER SCIENCE | | | | | | | |
| Date of joining in Degree College/Date of joining | | 01-06-2010 | | | | Date of Retirement: | | 30-09-2037 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | A | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c>Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | B | | | |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
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| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | A | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | 15 | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |

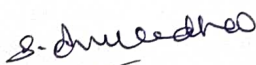
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|--|--|---|---------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | A | | | 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | C A | 60 | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | C | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a) Academic guidance for the advanced learner (offering suggestions/reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|---|--|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|---|
| 15 | Student Progression | Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator = 0/D |
| Total Grade points | | | | | 500 | | 975 | | |


Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women


Name & Signature of the Vice-Principal :


Smt. S. Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors


1 Sri. Karuturi Rama Krishna
Principal,
S.K.S.D. Mahila Kalsala.
External Expert


2 Dr. M. Sri Devi
External Expert


3 Smt. K. Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | | | | District: ELURU | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | Y. SRI DEVI | | | | | | | |
| Name of the Subject | | ELECTRONICS | | | | | | | |
| Date of joining in Degree College/Date | | 14-07-1995 | | | Date of Retirement: | | 30-04-2031 | | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught | a)Course wise/Sem wise additional inputs Reports | 10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 2x5=10 | | | | | |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Caterng to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | A | | | |

| S.No | Key Indicator | List of files/ documents to be kept ready as a | Information in support of the key | Key Aspect Scores | Predetermined | Key Indicator Grade | Key | KIWWGP | Guidelines |
|------|-----------------------------|--|--|-------------------|---------------|---------------------|-----|--------|---|
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | C | 10 | | |
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1)All five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | A | 90 | | 1)Any five key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicator =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWGWP as per | Guidelines |
|------|--------------------------------|---|---|--------------------|------------------------------|----------------------------|---------------|---------------|--|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | B | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KI/WGP as per | Guidelines |
|---|---|---|--|-------------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | B | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) | Reports in the NAAC format | 10 | | A | | | |

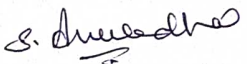
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|--|--|--|----------------------|------------------------------|----------------------------|---------------|---------------|---|
| 11 | Extension Activities | Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format | 5+5 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | A | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|---|--|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|--|
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preparation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women,
Eluru

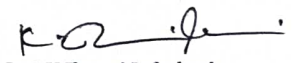
Name & Signature of the Vice-Principal :


Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

1 
Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

2 
Dr.M.Sri Devi
External Expert

3 
Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|---|---|----------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| District: ELURU | | | | | | | | | |
| Zone: II | | | | | | | | | |
| Name of the College and Address | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | S.S.L.SABARI KUMARI | | | | | | | |
| Name of the Subject | | MATHEMATICS | | | | | | | |
| Date of joining | | 12-10-2009 | | Date of Retirement: | | 31-03-2047 | | | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system. | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 10 2x5=10 | 20 | A C | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

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|------|---|---|---|--------------------|------------------------------|----------------------------|---------------|---------------|---|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | B | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |

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| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | D | | | 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) b. | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | 60 | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |

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| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1) Any four key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
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| 15 | Student Progression | Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
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| VII - BEST PRACTICES | | | | | | | | | |
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| Total Grade points | | | | | 500 | | 960 | | |

Name & Signature of the Principal :

[Signature]
Principal
Sir C.R.Reddy College for Women
ELURU
Smt.P.Sailaja
Principal
Sir C R Reddy College for Women

Name & Signature of the Vice-Principal :

[Signature]
Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

[Signature]
1 Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

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2 Dr.M.Sri Devi
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| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | | | | District: ELURU | | | | |
| Name of the College and Address | | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | |
| Name of the Lecturer | | | S. ANURADHA | | | | | | |
| Name of the Subject | | | BIOTECHNOLOGY | | | | | | |
| Date of joining | | | 01-07-2007 | | | Date of Retirement: | | 31-10-2037 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| | | 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 2x5=10 | | C | | | |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|------|---|--|--|--------------------|------------------------------|----------------------------|---------------|---------------|---|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | A | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | B | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|--|--|--|---------------------------------|------------------------------|----------------------------|---------------|---------------|--|
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2. Major Research Projects 3. Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC - CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guideship 6. Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | B | | | 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 11 | Extension Activities | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format Reports in the NAAC format | 10 5+5 | 20 | A A | | 60 | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |

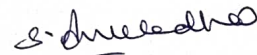
| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|--|--|---|---|----------------------|------------------------------|----------------------------|---------------|---------------|---|
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator | KIWWGP as per | Guidelines |
|-----------------------------|----------------|---|---|-------------------|------------------------------|----------------------------|---------------|---------------|---|
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :


Sir C.R.Reddy College for Women
ELURU
 Smt.P.Satija
 Principal
 Sir C R Reddy College for Women


Name & Signature of the Vice-Principal :


 Smt.S.Anuradha
 Vice-Principal
 Sir C R Reddy College for Women,
 Eluru

Name & Signatures of the Academic Advisors

1 
 Sri.Karuturi Rama Krishna
 Principal,
 S.K.S.D.Mahila Kalsala.
 External Expert

2 
 Dr.M.Sri Devi
 External Expert

3 
 Smt.K.Jhansi Lakshmi
 IQAC Co-Ordinator
 Sir C R Reddy College for Women

| Government of Andhra Pradesh | | | | | | | | | |
|--|--|---|---|----------------------------------|------------------------------|----------------------------|--------------------|-----------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | | | | | | | District: ELURU | |
| SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | | | |
| R. L SYAMALA | | | | | | | | | |
| STATISTICS | | | | | | | | | |
| Date of Retirement: 30-11-2044 | | | | | | | | | |
| 06-04-2010 | | | | | | | | | |
| S. No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wise | KIWWGP as per | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes 3. Teaching Diary 4. Lesson Plans 5. Active Participation in BOS | Course wise/Sem wise Records for the Academic Year Course wise/Sem wise Records for the Academic Year Invitaion Letter & Attendance | 2x5= 10 2x5= 10 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners 1. Report on Course wise Bridge Courses conducted 2. Report on Course wise Remedial coaching conducted | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners 1.Course wise/Sem wise Reports on Bridge Courses conducted 2.Course wise/Sem wise Report on Remedial coaching conducted | 10 2x5=10 | 20 | B A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

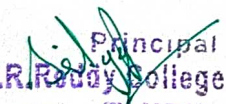
| S. No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wise | KIWWGP as per | Guidelines |
|-------|--------------------------------|---|--|--------------------|------------------------------|----------------------------|--------------------|---------------|--|
| 5 | Teaching-Learning Process | 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) or Report on implementation of Computer/ Internet assisted learning (Course wise) 3. Report on the Use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used | Course wise/ Sem wise Reports | 50 | 50 | B | 150 | | 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 6 | Teacher Profile and Quality | 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops / Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses/FDPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years | Reports and Certificates | 30 | 30 | A | 90 | | 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D |
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and Internet based 3. Involvement in Summative evaluation 4. Maintaining Marks Register & Result Analysis register. | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 10 5 5 | 30 | B | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |

| S. No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wise | KIWWGP as per | Guidelines |
|--|---|---|---|-------------------------------------|------------------------------|----------------------------|--------------------|---------------|--|
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | A | | | 1)All five key indicators =3 Grade points/A 2)First KI Metric and any three other =2 Grade points/B 3)First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects 2.Major Research Projects 3.Consultancy Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 10 5 | 20 | B | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5.Research Guideship 6.Awards in recognition of research work | | 10 15 10 5 10 10 | 60 | B | | | 1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related) | Reports in the NAAC format | 10 | | A | | | |


| S. No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wisc | KIWWGP as per | Guidelines |
|--|--|--|--|----------------------|------------------------------|----------------------------|--------------------|---------------|---|
| 11 | Extension Activities | Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format | 5+5 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 12 | Functional MoUs /Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points | 20 | 20 | C | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE IN STUDENT SUPPORT AND PROGRESSION | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | B | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |

| S. No | Key Indicator | List of files/ documents to be kept ready as a proof of Key Indicator | Information in support of the key indicator | Key Aspect Scores | Predetermined Weightage (Wi) | Key Indicator Grade Points | Key Indicator Wise | KIWWGP as per | Guidelines |
|---|--|---|---|-------------------|------------------------------|----------------------------|--------------------|---------------|---|
| 15 | Student Progression | Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D |
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and preparation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | B | 120 | | 1) All Four key indicators = 3 Grade points/A 2) Any Three key indicators = 2 Grade points/B 3) Any Two key indicator = 1 Grade point/C 4) Below two = 0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1) All Two key indicators = 3 Grade points/A 2) Any one key indicator = 2 Grade points/B 3) No Indicator = 0/D |
| Total Grade points | | | | | 500 | | 960 | | |


Name & Signature of the Principal :


Principal
Sir C R Reddy College for Women, Eluru

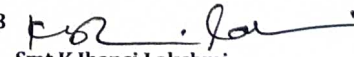
Name & Signature of the Vice-Principal :


Smt. S. Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

1 
Sri. Karuturi Rama Krishna
Principal,
S.K.S.D. Mahila Kalsala,
External Expert

2 
Dr. M. Sri Devi
External Expert

3 
Smt. K. Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women

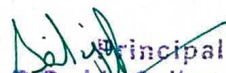
| Government of Andhra Pradesh | | | | | | | | | |
|--|--|--|---|-------------------|---------------------|---------------------|-----|------------|--|
| Academic & Administrative Audit of Degree Colleges (2022-23) | | | | | | | | | |
| Format - III A (To be Filled by Faculty and handed over to Academic Advisor) | | | | | | | | | |
| Zone: II | | District: ELURU | | | | | | | |
| Name of the College and | | SIR C.R.REDDY COLLEGE FOR WOMEN, ELURU | | | | | | | |
| Name of the Lecturer | | Mrs. V. SWARNA KUMARI | | | | | | | |
| Name of the Subject | | English | | | | | | | |
| Date of joining in Degree | | 01-07-1998 | | | Date of Retirement: | | | 31-08-2030 | |
| S.No | Key Indicator | List of files/ documents to be kept ready as a | Information in support of the key | Key Aspect Scores | Predetermined | Key Indicator Grade | Key | KIWWGP | Guidelines |
| I-CURRICULAR ASPECTS | | | | | | | | | |
| 1 | Curricular Planing and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered) | Preperation and Implementaion of 1. Annual Academic Curriculum Plan 2.Course Objectives & Outcomes | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | 30 | C | 20 | | 1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D |
| | | 3. Teaching Diary 4. Lesson Plans | Course wise/Sem wise Records for the Academic Year | 2x5= 10 | | | | | |
| | | 5. Active Participation in BOS | Invitaion Letter & Attendance | 10 | | | | | |
| 2 | Curriculum Flexibility/Enrichment | 1. Additional inputs related to Curriculum of the courses taught 2.Value added courses offered & completed a)Certificate b)Diploma c)Any Online courses like MOOCs | a)Course wise/Sem wise additional inputs Reports b)Report on Certificate/ Diploma c)Any Online courses like MOOCs | 10 2x5=10 | 20 | B | 40 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 3 | Feedback system | Feedback on Curriculum by Students a) Collected b) Analyzed c) Action taken | Course wise/Sem wise a)Reports of Feedback b)Analysis Reports c)Action taken Report | 10 | 10 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| II-TEACHING, LEARNING & EVALUATION | | | | | | | | | |
| 4 | Catering to Student Diversity | 1. Report on grouping of students into Slow, Moderate and Advanced learners 2. Course wise activities designed for Slow, Moderate and Advanced learners | 1.Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners) 2.Course wise/Sem wise Activities designed for Slow, Moderate and Advanced learners | 10 | 20 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a | Information in support of the key | Key Aspect Scores | Predetermined | Key Indicator Grade | Key | KIWWGP | Guidelines |
|---|---|--|--|---------------------|---------------|---------------------|-----|--------|---|
| 7 | Evaluation Process and Reforms | 1. Report on Formative Evaluation (CIE) | Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal | 10 | 30 | A | 90 | | 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D |
| | | 2. Assignments-Critical, Innovative, text book and Internet based | | 10 | | | | | |
| | | 3. Involvement in Summative evaluation | | 5 | | | | | |
| | | 4. Maintaining Marks Register & Result Analysis register. | | 5 | | | | | |
| 8 | Student Performance and Learning Outcomes | 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) | Course wise Reports | 5x6=30 | 30 | B | 60 | | 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D |
| III-RESEARCH, INNOVATIONS AND EXTENSION | | | | | | | | | |
| 9 | Funding obtained for Research (Govt./Non-Governmental Bodies) | 1. Minor Research Projects | Letter of intimation and award letters (For Current Year only Either Ongoing OR Completed) | 5 | 20 | B | | | 1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | 2. Major Research Projects | | 10 | | | | | |
| | | 3. Consultancy Projects | | 5 | | | | | |
| 10 | Research Publications and Awards | 1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICL or UGC-CARE Listed journals/ Any book with ISBN shall be considered) | | 10 15 10 5 | 60 | A | 30 | | 1) Any three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D |
| | | 5. Research Guideship 6. Awards in recognition of research work | | 10 10 | | | | | |
| | | Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/ Domain related) | Reports in the NAAC format | 10 | | | | | |

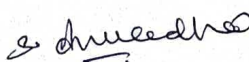
| S.No | Key Indicator | List of files/ documents to be kept ready as a | Information in support of the key | Key Aspect Scores | Predetermined | Key Indicator Grade | Key | KIWWGP | Guidelines |
|----------|---|---|--|----------------------|---------------|---------------------|-----|--------|---|
| 11 | Extension Activities | Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc) | Reports in the NAAC format | 5+5 | 20 | A | 60 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| 12 | Functional MoUs / Collaborations with Govt and Non Governmental Organisations | 1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy. | MoUs - 5 points Consultancy offered - 10 Amount generated through Consultancy - 5 points | 20 | 20 | D | | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |
| IV - USE | | | | | | | | | |
| 13 | Physical facilities | Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage. f. Maintenance of Departmental Library | Log books related to usage | 20 | 20 | A | 60 | | 1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators=0/D |
| V- ROLE | | | | | | | | | |
| 14 | Student Support | 1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance. 2. Any other Study Material /Guidance a)Academic guidance for the advanced learner (offering suggestions/reference books) b)Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings | Reports in the NAAC format | 20 10 10 10 | 50 | A | 150 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| 15 | Student Progression | Report on Programme/Course wise students' progression to a)Higher Education b)Employment c)Entrepreneurship | Reports in the NAAC format | 10 10 10 | 30 | A | 30 | | 1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D |

| S.No | Key Indicator | List of files/ documents to be kept ready as a | Information in support of the key | Key Aspect Scores | Predetermined | Key Indicator Grade | Key | KIWWGP | Guidelines |
|---|--|---|-----------------------------------|-------------------|---------------|---------------------|-------------|--------|--|
| VI- ROLE IN INSTITUTIONAL GOVERNANCE | | | | | | | | | |
| 16 | Participation in Institutional Governance and Leadership | a)Contribution to Departmental Vision & Mission and Departmental Action Plan b)Participation in different institutional committees and preperation of committee reports c)Participation in different institutional activities that focus on value based education d)Contribution to IQAC/quality initiatives | Reports in the NAAC format | 4x10 | 40 | A | 120 | | 1)All Four key indicators =3 Grade points/A 2)Any Three key indicators =2 Grade points/B 3)Any Two key indicator =1 Grade point/C 4)Below two=0/D |
| VII - BEST PRACTICES | | | | | | | | | |
| 17 | Best Practices | Identification and Contribution to a)The Departmental Best practices b)Institutional Best practices | Reports in the NAAC format | 20 | 20 | B | 60 | | 1)All Two key indicators =3 Grade points/A 2)Any one key indicator =2 Grade points/B 3)No Indicator=0/D |
| Total Grade points | | | | | 500 | | 1030 | | |

Name & Signature of the Principal :


Principal
Sir C.R.Reddy College for Women,
ELURU
Smt.P.Sailaja
Principal
Sir C R Reddy College for Women

Name & Signature of the Vice-Principal :


Vice-Principal
Sir C R Reddy College for Women, Eluru
Smt.S.Anuradha
Vice-Principal
Sir C R Reddy College for Women, Eluru

Name & Signatures of the Academic Advisors

1 
Sri.Karuturi Rama Krishna
Principal,
S.K.S.D.Mahila Kalsala.
External Expert

2 
Dr.M.Sri Devi
External Expert

3 
Smt.K.Jhansi Lakshmi
IQAC Co-Ordinator
Sir C R Reddy College for Women